Please study these directions carefully before using this typewriter.

Its life will be lengthened if you have it cleaned from time to time by an expert mechanic.

When you follow these instructions, you will always be satisfied with your "ERIKA".
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Rear Side of Typewriter

33 Release Lever for Hood
34 Right Margin Stop
35 Left Margin Stop
36 Release for Paper Support

The factory number of typewriter is at right side on rear connection of chassis (see fig. 3).
1. Opening of Case
   One puts the case on a firm support, inserts the key and turns it to the right. By pressing the bolt P the strap can be loosened, and the cover of the case can be removed easily.

2. Removal of Shipment Locking
   When the typewriter is supplied directly from the works, the arresting lever 11 (fig. 5) must be loosened from the shipment locking. One moves the carriage by pressure on the carriage release lever 6 or 27 to left and right, in direction of arrow, (fig. 5), whereupon the locking plug-pins b (fig. 5) will drop out.
3. Getting Typewriter Ready for Writing

Arresting Lever 11 (fig. 5) is shifted forward. By pressure on release 36 (fig. 2) the paper support 2 (fig. 1) is put up automatically. Handle of right arm 24 (fig. 5) of paper holder is pulled forward until it notches in. One places the paper sheet behind the platen upon the paper bail 28 (fig. 5) and by turning the platen knobs 9 or 23 the sheet is guided in. The paper holder 3 is then shifted back to the platen by a light pressure on the handle of the right arm 24 (fig. 5).
4. Alignment of Paper

By shifting the paper release 25 (fig. 6) forward, the sheet can be easily aligned to the paper holder 3. For ensuring a uniform margin, the left edge of the sheet should be placed upon symbol 0 of the embossed scale of the paper holder. In order to have all the sheets adopt the same position, slide paper edge guide 4 (fig. 6) right close to the sheet. When further sheets are inserted, alignment is made at the previously adjusted page edge guide (fig. 6).
5. **Line Spacing and Bottom Margin**

The setting of the line spacer 7 (fig. 7), in accordance with the ciphers on the left carriage casing (fig. 7) determines the line spacing. The line – newly to be written – is shifted by line spacing lever 8 (fig. 7). As soon as the bottom line of a page has been written, one sets the page-gauge 1 (fig. 1) of the paper support 2 so that the sheet touches it. Hereby, the bottom margin is indicated automatically for all following sheets of same size.

*Fig. 7*
6a Left and Right Margin Setting

By pressure upon the left or right carriage release lever 6 or 27 (fig. 1), the carriage is shifted to the position where the margin is to be set. Then the two margin stops 34 or 35 (fig. 8), located at rear of the typewriter, are slid towards the centre of the typewriter, until engaging the stop. The left margin stop fixes the beginning of a line, the right one its end.
6b End of Line

After sound of bell, 6 additional strokes can be made yet before the typewriter is locked. For release of this locking and for writing across the left margin, one depresses the margin release key 10 (fig. 1).
7. Tabulator Setting

a Setting of Riders

By pressure of the carriage release lever 6 or 27 (fig. 9) the carriage is shifted to the position where the rider is to be set and then setting key 12 is depressed.

b Clearing of Single Riders

One operates the tabulator key 21 (fig. 9) so many times, until reaching the rider to be cleared. Upon standstill of carriage, one depresses the clearing device 26.
C Clearing Riders Completely
By pressure of carriage release lever 6 or 27 shift the carriage completely to left and then shift it back completely to the right, while keeping the clearing device 26 depressed.

d Operating Tabulator Key
Keep the tabulator key 21 (fig. 9) depressed for so long until the carriage comes to a stop.
a Capitals and Symbols

By depressing the left or right shift key 15 or 17 (fig. 1) capital letters will be printed. If it is desired to write capitals continuously, one depresses the shift-lock key 13 (fig. 1) until it engages. Release of this shift-lock key is effected by depressing the left shift key 15 (fig. 1).

b Spacing

Spacing is effected by striking space bar 16 (fig. 1).

c Back Spacing

By depressing back spacer 20 (fig. 1) the carriage performs one reverse shifting.

d Dead Key (\x80)

The symbols of the dead key have to be struck before the letter.
9. Drawing of Lines

One puts pencil point into notch 30 of line rule 29 or 32 (fig. 1) and with turning of the platen knobs 9 or 23 (fig. 10) vertical lines will be drawn, horizontal lines are obtained when depressing carriage release key 6 or 27 while shifting the carriage either left or right.
10a Shifting Colour Ribbon on "Red"
Red printing is performed by shifting colour ribbon setting 18 (Fig. 1) on the red mark of sign plate for colour change 19 (fig. 1).

b Stencil Cutting
One brushes type-symbols thoroughly and shifts colour ribbon setting 18 (fig. 1) to the white mark of sign plate for colour change 19 (fig. 1).

c Card Holder
The card holder 31 (fig. 1) facilitates writing on post cards and index cards. Same can be detached.
11. Interchanging of Colour Ribbon

Shift carriage to the left. By operating release lever for hood 33 (fig. 2) put the hood up, depress catch levers c, left and right with thumb and lift hood off upwardly (fig. 11). By shifting aside contact levers d (fig. 12), the colour ribbon spools can be taken out easily. The new ribbon ("red" on bottom side) is guided through e and f and then pulled tightly across hook g (fig. 13). Only ribbons size 13 mm with standardized DIN-spools are to be used.

Fig. 12
12. Inserting of New Ribbon

Slide the carriage to the left and lift off the hood (see point 11). Plug both spools upon the spool shafts, by sideshifting of contact levers d (fig. 12), insert ribbon into the centre guide of the reversing levers h and i and – as shown in fig. 14 – insert the ribbon into the centre guide ribbon lifter k. Replace hood and lock it again.
13. Writing On Forms
   (Free-wheel Platen)

One actuates the platen free-wheeling by pulling at left platen knob 9 (fig. 16) to the left. Adjust the platen by turning it until reaching alignment with the lines on the form and the line rule 29 and 32 (fig. 1). A pressure on platen release 5 (fig. 16) has the same effect as using the free-wheeling device, however it permits returning to previously written lines.

Fig. 15
14. **Touch Selector**

By shifting the touch selector m (fig. 15) to + one achieves a harder stroke, while shifting it to – one gets a softer one.

15. **Type Bar Disentangling Key**

With jamming of type bars, move type bar disentangling key 14 (fig. 16) forward, whereby the jammed bars drop back to their base, without your having to touch them.
16. Putting up Paper Support

The paper support, concealed behind the paper bail, can be automatically put up by depression of releasing device 36 (fig. 2).

17. Detachable Carrying Case Bottom

In order to lift the typewriter off its baseboard, open the hood by forward shifting of hood-release 33 (fig. 2), get hold of the casing with both hands, depress the locking hooks (fig. 17) with both thumbs and lift the typewriter off the baseboard.
18. Maintenance of Typewriter

Cover the typewriter when not in use. It is advisable to brush off dust and eraser residuals as often as possible. Also symbols of types require frequent brushing. Remove colour residuals from types with kneading material or with a pointed piece of wood. When erasing, shift carriage aside, so that dust does not drop into the interior of the typewriter.

19. Locking Typewriter with Case

Push in page-gauge 1 (fig. 1), flap away paper support to the right. Shift arresting lever 11 (fig. 1) to the rear. Slide carriage so far to centre until it notches into arresting lever 11. When putting on cover of case, pay attention, that the baseboard grips the cover on the rear accurately, see 0 (fig. 18).
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