“HUMBER” Portable Typewriter

Owner’s Manual
CARE & MAINTENANCE OF HUMBER PORTABLE TYPEWRITER

Each individual Humber portable typewriter is thoroughly inspected before leaving the factory.

To maintain its ease and simplicity of operation we suggest the following:

Use only standard typewriter carbon paper to insure clean and clear copy work.

Erasing:

Move carriage to extreme right or left positions to prevent erasure filings from dropping into mechanism.

Repairs:

During Guarantee period repairs must be effected by an authorized typewriter mechanic.

Oiling:

Typewriter should be oiled immediately after cleaning. However no oil should be permitted to enter the typewriter segment slots bearing the typebars or be permitted to drop on the platen. Dirty platen should be cleaned with spirits only to prevent corrosion. When using oil use only a non-resinous type.
After unpacking the machine and before starting to write remove rubber-plugs on both carriage release levers. The pasteboard enclosures are useful for future re-shipment.

Keyboard  
1. The Humber keyboard is arranged to DIN standardization, consisting of 44 keys (88 characters). A light even touch when typing will assure clear print.

Left Shift Key  
2. For typing individual capital letters.

Left Shift Lock  
3. For continuous typing of capital letters. To release lock simply apply light pressure to left shift key (\#2).

Margin Release  
4. If the margin stops (\#23 and \#13) are set at their extreme outer positions, the line is stopped about 2 letters short of the end of the typing surface. By pressing the margin release (4) it is possible to add to text in this space. When margin stops are in use other than at their extreme positions use of the margin release permits addition of letters for the line in use only.

Type  
5. When cleaning do not brush type crosswise but lengthwise only. Cover keyboard and other exposed parts with a non-fibrous cloth to prevent dust etc. from falling into the mechanism.

Cover Cap  
6. The cover cap is easily removable to give access to the ribbon spools. Place the fingers underneath the front edge of the cover cap and slight upward pressure will remove it. Change ribbon as described in illustration using same basic method to reverse ribbon in order to use lower portion of ribbon.

Line Space Lever Handle  
7. The end of line space lever handle, being spring loaded is movable vertically. It is depressed when the case is shut, therefore the carriage must be centred before closing the case in order that the lever does not stand above the cover plate.

Line Space  
8. A new line is set by pressing the lever to the right and moving the carriage simultaneously.

Left Hand Platen Knob  
9. This knob, as well as its counterpart (\#26) is used to turn the platen.

High precision, elegant shape, great endurance
Line Space release (10) Use in conjunction with #16, (line finder). Simply apply thumb pressure away from you to disc located beside platen knob #9 to release line control, and reverse procedure to restore control when desired position is found.

Left Carriage Release Lever (11) Left carriage release lever—depress to move carriage to either left or right margin.

Line Space Adjuster (12) Two different line spacings are available by simply moving line spacer adjuster forward or backward to either of its two positions.

Left Margin Stop Lever (13) Depress chrome margin stop lever and slide to desired position for letter margin. When typing to the left of the set margin for one line only follow instructions #4 re margin release.

Paper Keep Off (14) The paper keep-off prevents the sheet from rolling round the platen.

Ribbon Guide (15) The exterior ribbon guides allow a precise guiding of the ribbon. (See ribbon instructions illustration).

Line Finder (16) The upper edge of the line finder coincides with the bottom edge of the line of type. See #10.

Ribbon Fork (17) See ribbon instruction illustration.

Paper Support (18) The paper support prevents paper from falling over back of typewriter permitting easier re-reading of text. Also prevents sheet creasing.

Paper Table Paper Feed (19) To insert paper place edge of the sheet between paper table (19) and paper keep-off (14) and turn into machine by turning either platen knob #26 or #9.

Postcard Holder (20) This holder allows typing on small sheets and postcards right up to upper edge.

Bail Rolls (21) The two bail rolls on the bar across platen allow typing to the bottom edge of the sheet.

Paper Bail (22) Holds paper against platen.

Right Margin Stop (23) See #13.

Platen (24) High impression for multiple copies.


Right Platen Knob (26) See #9.

Right Carriage Release Lever (27) See #11.

Name Plate (28) Humber

Back Spacer - (30) Moves carriage to the left one space at a time.

Right Shift Key (31) See #2.

Space Bar (32) Provides spacing between words.