Attention. The carriage is locked. In order to unlock it, move lever (1).

Paper release lever. If it is necessary to adjust the paper when inserted, use the paper release lever (2), adjust the sheet and return the lever to its normal position.

Margin stops. To fix the margins press down the margin stops (3) and slide them to the desired position. To write beyond the margin stops (left or right) just press down the margin release key (5).

Line space selector. The distance between the lines is obtained by moving space selector (4). When selector is on "O" the platen is free.

Ribbon colour change. To change colour of typing, press down the ribbon switch (6) and move it to the left or the centre. To cut stencils, move the lever to the right.

Ribbon reverse. The ribbon spools reverse automatically when one of them is completely unwound. You can however, control this reverse manually, by moving the lever (7) backwards or forwards.

To change the ribbon - Hook the end of the ribbon on to the empty spool - raise the carriage by locking the shift lock - drop the ribbon behind the ribbon carrier and then put it through the slot in the carrier - guide the ribbon around the two vertical pivots and slide it through the two guides.

Setting tab stops
The four Tabulator Stops are located on the back of the carriage directly behind the Margin Stops (3). To set Tabulator Stops (8), press down and move any of the four Tabulator Stops to desired position, keeping Key (9) depressed. To move carriage to Tabulator Stops, press down Tabulator Key (10).