Take Care of Your Typewriter

Your Underwood Portable is a precision machine, and like all fine machinery must be kept in a clean working condition to produce good results. Always keep the type clean—start the day by using a type brush with stiff bristles to clean all the type faces.

Once a month, oil the carriage rails. Just move the carriage to its extreme ends and then place one drop of oil on the carriage rails. Never oil the bearings of the type bars.

CHANGING RIBBONS

Move the carriage to the left until Line Space Lever clears side of the machine. Raise Outside Frame Cover (No. 14) by placing fingers inside Cover above the word "Underwood" and gently lift Cover to upright position.

Wind the ribbon all on one Spool by means of the Ribbon Drive Shaft Knob located on the right side of the machine. Remove ribbon from Ribbon Guide then lift both Spools from Ribbon Movement Shafts.

Attach end of new ribbon to empty Spool and wind it around until the eyelet (in all Underwood Ribbons) reaches inside of Spool. Insert Spools on Ribbon Shafts making sure that the pin at side of Ribbon Shaft is in hole in ribbon spool and that ribbon feeds around front of both spools and through the slots in Automatic Ribbon Reverse Arms.

Loop the ribbon in back of Ribbon Guide, then pass ribbon through slots marked "A." Best results are secured by using Underwood Corporation Ribbons.

WARRANTY

Underwood Corporation GUARANTEES New Underwood "Finger-Flite" Portable Typewriters against original defects in material or workmanship, for a period of 90 DAYS from purchase date by customer, and will during that period on delivery of the machine together with this warranty to its nearest Service Station, transportation charges prepaid, make without charge, all adjustments which may be necessitated by originally defective material or workmanship. This guarantee does not cover cleaning nor the replacement of ribbons or cylinders. Underwood Corporation will not be responsible for any alteration made in this guarantee, or any additions thereto, and will not recognize any other written or oral agreement to guarantee otherwise, no matter by whom made.

Model: ..................................  Serial No.: ..........................  Date Sold: ..........................  Dealer: ..................................  Address: ..................................  Our Branch Offices and Dealers are requested to fill in the above information when sale is made. Customers should see that this is done.

UNDERWOOD CORPORATION
One Park Avenue, New York 16, N. Y.
Operating Features of the
UNDERWOOD
Finger-Flite Portable Typewriter

1. Carriage Release Levers:
   (Right and Left): Carriage moves freely in either direction when Lever is depressed.

2. Automatic Line Finder:
   When the Lever is raised a word may be written between two lines, but closer to one than the other, and the writing returned to original line spacing by lowering the Lever.

3. Line Space Lever:
   Spaces paper for new line of writing and returns Carriage.

4. Lateral Paper Guide:
   To assist in maintaining an even margin. Can be moved horizontally.

5. Visible Margin Indicator:
   Shows where the Margin Stops are set in relation to the length of writing line.

6. Paper Centering and Margin Setting Scale:
   To center paper place paper in machine so that the scale reading beyond each edge is the same. To set balanced letter margins move margin stop to the same number on each side of the scale. This measures the writing line in inches.

7. Cylinder:

8. Writing Line Scale:
   Indicates bottom of writing line and vertical line on scale marks center of typing letter.

9. Type Bar Guide:

10. Card Holder:
    Used when writing cards.

11. Paper Aligning Scale:
    For positioning paper, is located three spaces below line of writing.

12. Paper Bail:
    Holds paper smoothly against Cylinder even when writing near bottom of paper.

13. Feed Roll Release Lever:
    Releases paper.

14. Top Cover (Hinged):
    Raise when replacing a Ribbon and when cleaning type. (See Changing Ribbons, next page.)

15. Tabulator Key:
    For tabulating to any position where a tabulating stop has been set.*

16. Tabulator Stop Set Key:
    Tabulator Stops are set by placing Carriage at the desired stop position and depressing the Tabulator Stop Set Key.*

17. Margin Release Key:
    Pressing Margin Release Key permits writing beyond the set limits of either Marginal Stops.

18. Color Selecting Lever:
    Black position writes on upper half of Ribbon and red position on lower half. White position for stencil cutting.

19. Shift Key:
   Right: For writing capital letters.

20. Space Bar:
    For spacing between words.

21. Shift Key:
   Left: For writing capital letters.

22. Shift Lock:
    Locks Segment in upper case to write all capital letters. Release by depressing right or left Shift Key.

23. Back Spacer:
    To move Carriage one or more spaces to the right.

24. Tabulator Stop Clear Key:
    To clear any single stop tabulate to that position and depress Tabulator Stop Clear Key. All stops may be cleared by placing Carriage at extreme left, then depress and hold the Tabulator Stop Clear Key down while returning the Carriage to extreme right.*

25. Touch Tuning:
    (Located under top cover #14): Varies the tension on all keys with a flick of the finger to suit the operator's touch.

26. Carriage Centralizing Lock:
    Locks Carriage in central position before replacing cover.

27. Line Space Adjusting Lever:
    For single, double and triple spacing between lines.

28. Variable Line Spacing Cylinder Knob:
    When pulled out, Cylinder can be moved by hand to write on ruled lines or spaces that do not conform to the regular ratchet spacing of the machine.

*All of the operating features of the Underwood Finger-Flite Champion Portable, with the exception of Key-Set Tabulation, are to be found in the Underwood Finger-Flite Universal Portable.