Directions

for Using

The Young

American Typewriter
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The educational advantages of the Young American Typewriter are out of all proportion to the very small cost. The arrangement of the letters being the same as on the $100 machines it is very easy, after using the Young American, if occasion requires, to take up the operation of a $100 machine, for more two-thirds of the time required for learning to operate the complicated machines is to familiarize yourself with the location of the letters. In addition to this, commercial forms can be learned, stenographic notes can be transcribed, in fact, the Young American will do everything except manifold and write at the high speed of the $100 machines. Do not expect, however, to put even a simple machine like the Young American, to its limit of speed the first few hours it is in your hands. It is necessary in all Typewriters to learn the location of the letters before rapid work can be done. But with a few hours practice you will be able to carry on your ordinary correspondence at a fair rate of speed, which will increase rapidly until you can exceed the speed of the pen, from five to ten words a minute.

(1) The paper is placed under and behind the roller and turned into place by the line spacer or platen knob at the right of the carriage.

(2) Hold down the space key at the front, and slide the
carriage until the point at which you wish to print is opposite the little square hole in the ink pad. (The square hole referred to is in back of the figure "5".)

(3) Take the indicator between the thumb and first finger and slide it to the right or left until the pointer is over the straight line just under the letter required. Taking the printing key between the left thumb and second finger, the first finger on top, press the printing lever down so that it will press the type against the paper until a clear impression is made, releasing the printing key quickly so that the carriage may move promptly to the next letter space. You will notice that the carriage feeds on release of the key. A little practice will enable you to give the printing key the right pressure to get a clear-cut letter. Avoid pressing too hard. Press the space key once between words, releasing quickly. This can be done with the thumb without taking the fingers from the pointer. It is not necessary to press on the pointer when it is over the letter you wish to print.

(4) When the writing grows dim, put a drop of ink on the ink pad, using a tooth pick. Don't put on too much ink, but if you should, take a blotter or cloth and wipe off the face of the type. Use only Special American Typewriter Ink.

(5) To insert a letter or correction, place the preceding letter at the exact printing point then press the space key down once and print your letter.

(6) Should the paper feed unevenly, clean the rubber feed roller with a piece of sandpaper or scrape with a knife, especially at points where the tongues in the paper guide press against the roller. The slipping is generally caused by the roller wearing smooth at these points.

(7) The paper carriage and track must be kept clean and free from dirt. To clean, remove the screw and backstop, at the back of carriage, press on space key and slide the carriage out at the right end. Put a drop of good sewing machine oil or
Special American Typewriter Oil on the bottom of the carriage and on the track, and then clean them both. Do not use too much oil, and wipe it off before putting the carriage back. If oil is left on the machine it will collect dirt and prevent the carriage from moving, so that one letter will print over the other.

(8) Use the capital “I” for the figure “1” and the capital “O” for the cipher. The / mark at the left is for fractions, as \( \frac{1}{2} \), etc.

(9) To clean the type, slide the carriage to the extreme left and the indicator to the extreme right and with an old tooth brush, brush out the type. Then slide the carriage to the extreme right and the pointer to the extreme left and you can clean the balance of the type.

For printing fifty or one hundred copies, we can furnish you a 50c bottle of duplicator ink, also duplicator at price of $3.50, so that for one copy written on the Young American you will be able to make fifty or one hundred good copies.
The return of this Coupon and Typewriter to the American Typewriter Co., by Parcel Post prepaid any time within a year from date, entitles you to one of our latest Model No. 8 high speed American $50.00 Typewriters at the special cash price of $27.50 or $30.00 if paid $10.00 cash with order and the balance $5.00 per month for four months.

Date______________________Signed______________________

American Typewriter Co.

Per______________________

265 Broadway, New York