Dear customer:

You have given us great pleasure with your selection of our portable typewriter. We know because of this that the effort expended to develop and manufacture a fine typewriter has not been in vain, and for this we are sincerely grateful.

You have acquired an inestimable and versatile aid, that can be used with maximum efficiency on any type of work; furthermore, you need devote only a small amount of your concern to these brief instructions:

When you are not using your machine, it is advisable that you keep it in its case, so that dust will not penetrate its interior; moreover, as a precaution, it is necessary to regularly clean the most accessible parts.

The type should be cleaned with a dry, hard brush, and after this with a piece of cloth soaked in benzine.

Try to avoid letting small particles of rubber fall into the machine. This can be avoided by running the carriage to the left or right, thereby dislodging the particles from the working parts and causing them to fall on the table.

With these simple precautions, you will have a portable typewriter for life.

We reiterate our appreciation for your selection, and wish you many years of service with your new machine.

MOST IMPORTANT MECHANISMS

- Margins 1 8 Sapcing lever
- Clutch-release button 2 9 Margin release. Press and release
- Carriage-release levers 3 10 Shift-lock
- Paper-release lever 4 11 Shift
- Graduated paper-scale 5 12 Spacing bar
- Cylinder-release lever 6 13 Color selector
- Line-space adjuster 7 14 Back-spacer

To prepare the machine for use, it is necessary to open the case, moving the locking lever to the right, to lift the spacing-lever (No. 8), and to release the carriage, locked for carrying, removing the pivot situated on the lower left-hand side of the carriage by means of a movement out and forward.
MARGINS
Situated on the rear part of the machine, these serve to fix the left and right margins of the writing lines. Their movement is controlled by light pressure on the scored part of the mechanism.

GRADUATED PAPER-SCALE
Also known as the paper-subjecting bar, since the two rollers on it perform this function. It bears a graduation which corresponds to the movement of the writing.

CLUTCH-RELEASE BUTTON
Located on the left-hand side, on the cylinder knob. On being pressed, it disengages the line-spacing action and permits the cylinder to be turned by hand for writing on lined paper or for adjusting the distance between lines.

CYLINDER-RELEASE LEVER
With this lever moved fully forward, the cylinder becomes totally free, since the gear wheel of the line-spacer separates from its roller.

CARRIAGE-RELEASE LEVERS
Forward pressure on either of these levers, situated on the right and left, on the rear part of the carriage, permits the free movement of the latter to the desired position.

LINE-SPACE ADJUSTER
Lever that regulates the distance between lines of writing. It has three positions: the upper provides normal spacing, the center 1.5 spaces and the lower 2 spaces.

PAPER-RELEASE LEVER
Moved forward, this permits the insertion of various sheets with carbon-paper. Once located, this lever should be returned to its normal position and the cylinder rotated; the sheets will then move regularly.

SPACING-LEVER
This permits the carriage to be moved to the right and, simultaneously, a change in the line of writing since when operated, the roller is turned and the paper moves up to the next line.
MARGIN-RELEASE. PRESS AND RELEASE
It is often convenient, in order to finish a syllable or a word, to extend beyond the right margin that has been set. To do this, the margin release should be pressed. To always obtain the same distance between the point of pressing and the point to which the carriage is released, push this key at the same time as the carriage is pulled to the right.

COLOR SELECTOR
This has three positions. On the upper, a red dot, the ribbon of the typewriter, if it is in two colors, will print in red; on the lower, a blue dot, black writing will result. The central position, a white dot, allows work without a ribbon, and is used for marking stencils or clutches for mimeographing.

SHIFT-LOCK
When pressed, this key locks the machine in a position to continually write capital letters and higher signs. To move from this position to lower-case letters, one only needs touch the left-hand shift-key.

BACK-SPACER
Each touch on this key makes the carriage move backward one space.

SHIFT
Situated on the left and the right of the lower part of the machine, it permits, when pressed, the writing of upper case and capital letters.

CHANGING THE RIBBON
1. Lift the cover that covers the reels.
2. Roll the used ribbon on one of the reels.
3. Remove the ribbon from the ribbon carrier against the carriage.
4. Remove both reels, separating the brakes.
5. Attach the new ribbon to the empty reel.
6. Place the reels, now containing a new ribbon, on their axles, making sure the red part, if the ribbon has two colors, is up.
7. Make sure the pivot that is located near each axle engages fully with one of the three holes on each reel.
8. Fix the ribbon in the ribbon carrier.
9. Replace the cover.

SPACING BAR
Each press of this bar displaces the carriage one space to the left. With this, the separation of words or signs is accomplished.

OTHER TECHNICAL ADVANTAGES
1. Double erasing pallet which prevents the sheets of copies from rolling up in the rollers and which serves as a comfortable erasure rest.
2. Running Paper-guide on the paper support plate facilitates the locating of the paper and assures a uniform margin.
3. Graduated line indicator permits lining the writing; introducing a pencil or ball-point in the triangular zone, horizontal lines are traced if the carriage is moved, and vertical lines if the cylinder is moved.