

Change of ribbon
(Ribbon spools 6), (Fork 17).

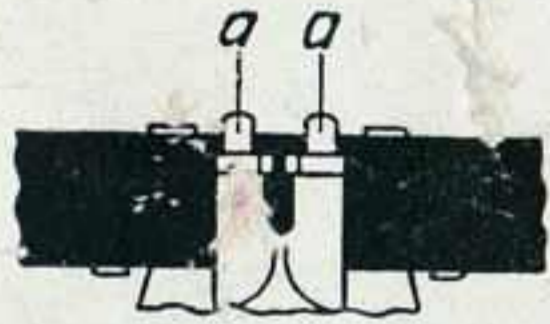


Fig. 1

1. Put ribbon behind the two teeth a of the fork

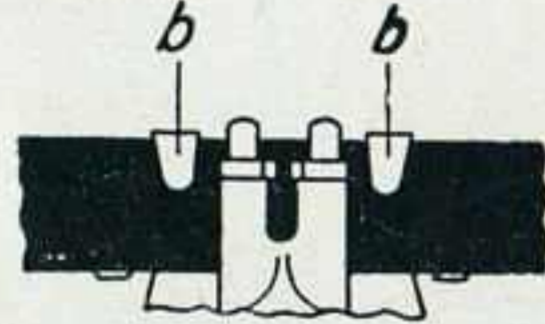


Fig. 2

2. behind the left and the right hook b

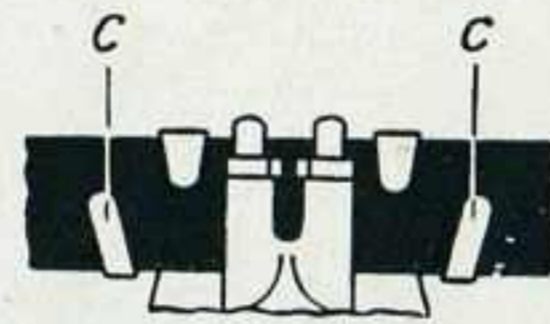


Fig. 3

3. behind the ends c of the fork

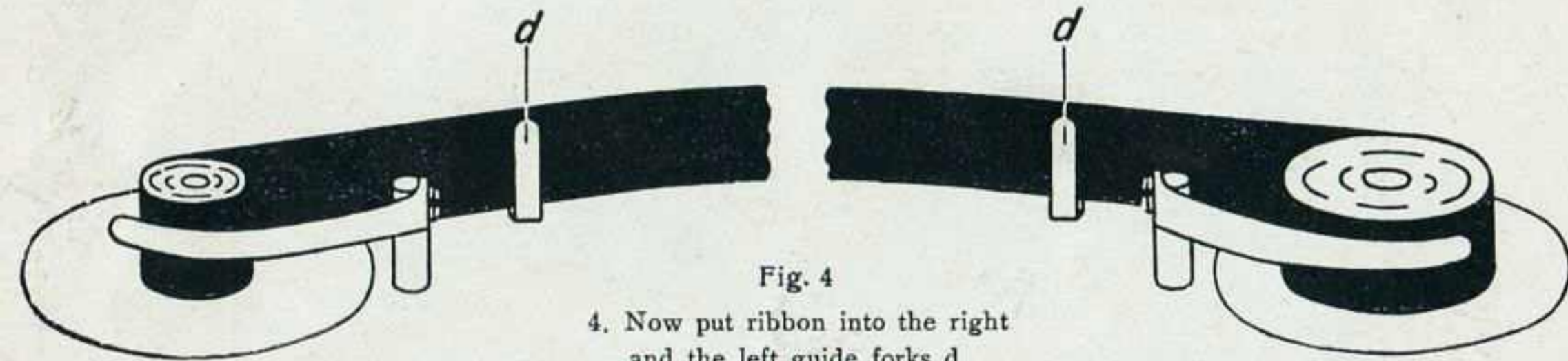


Fig. 4

4. Now put ribbon into the right and the left guide forks d.

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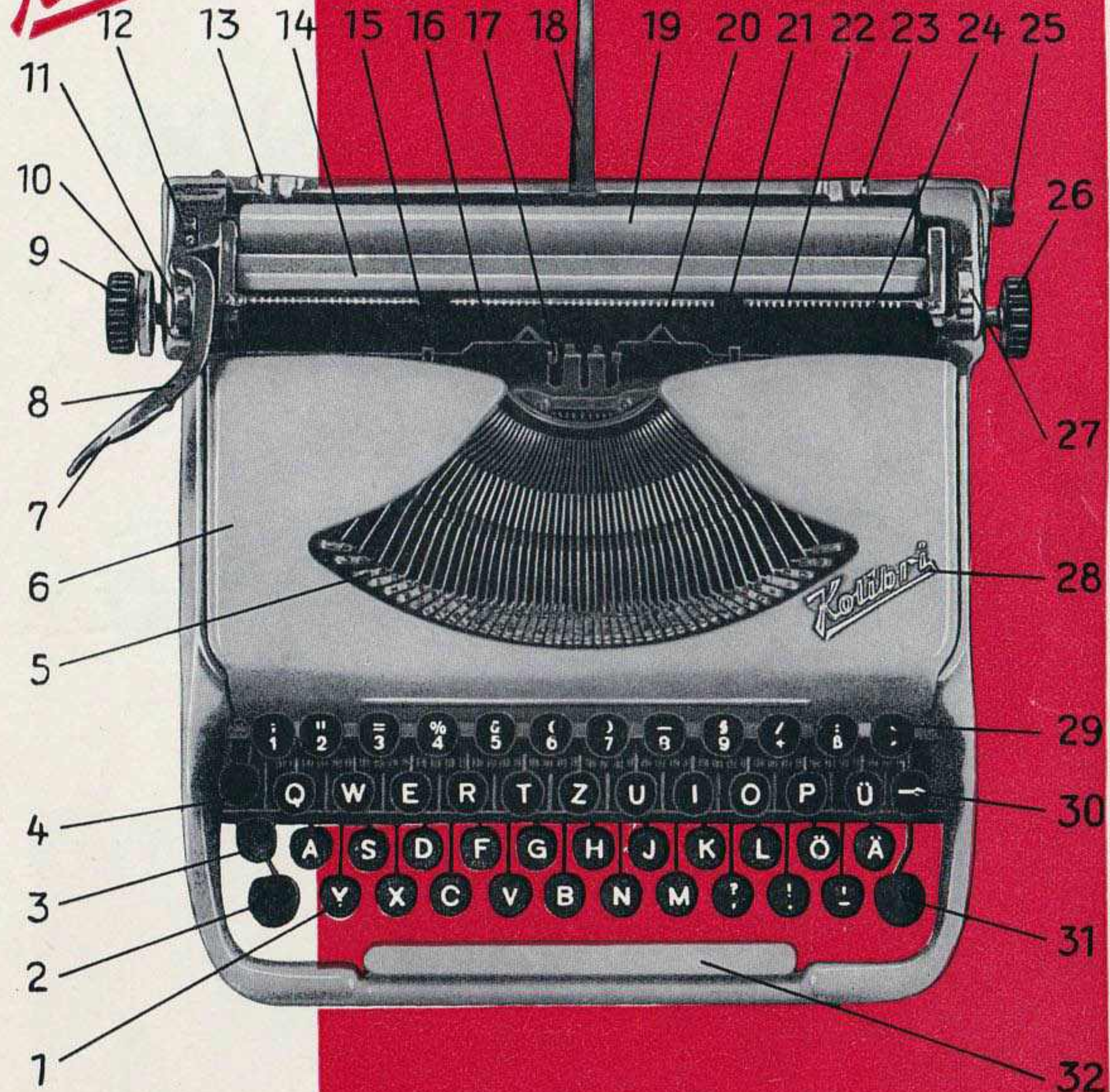
GROMA

Kolibri

VEB GROMA BÜROMASCHINEN
MARKERSDORF (CHEMNITZTAL)

PORTABLE TYPEWRITER

Kolibri



Keyboard 1 The keyboard of the Kolibri typewriter is arranged according to DIN standardization and has 44 keys with 88 characters. The clear and even type depends on the intensity of stroke, it is, therefore, recommended that your touch should be light and not too strong.

Left shift key 2 The shift key serves for typing capital letters.

Shift lock 3 In case that several capital letters are to be typed, press on the shift key. A light pressure on the left shift key (2) will be sufficient to release the fixed position.

Margin release key 4 If the right margin stop (20) is set right, i. e. when its right curvature coincides with the right outer edge of the sheet of paper, then the line is stopped about 2 strokes before the margin. By pressing on the margin release key (4) some further strokes are possible. If the typewriter stops at the utmost right margin, 3 further letters can be typed by pressing down the margin release key. To place any text before the set left margin, press down the margin release key and simultaneously move carriage to the desired place.

Types 5 To clean the types take care that the types have not to be brushed crosswise, but lengthwise only. When cleaning the types it is absolutely recommended to put a non-fibrous rag on the keyboard (1) and the type bars, thus preventing dust from falling into the typewriter.

Cover cap 6 The cover cap protects the ribbon spools. After you have taken off the cover cap, the ribbon spools are well accessible. The spool is provided with a standardized 13 mm ribbon. After swinging out the guide lever you can lift the ribbon spool without any difficulty. To use the lower part of ribbon it is only necessary to put the right spool to the left side and the left spool to the right side. The insertion of a new ribbon is done as described on the back of these instructions. A light pressure will do to put on the cover cap again.

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High precision, elegant shape, great endurance

Line-space lever handle 7 The line-space lever handle is movable. When shutting the case you must press down this handle into rest position. A light pressure on the lower face of the line-space lever handle makes the handle jump back into working position.

Line-space 8 By pressing the line-space lever to the right the new line is set. While pressing it to the right simultaneously move the carriage to the right.

Left hand platen knob 9 This knob, as well as the right one (26), serves to turn the platen.

Free wheeling disk 10 In order to type on paper with lines press disk (10) backward by thumb-pressure and turn platen until the desired line coincides with the upper edge of the line finder (16). After this operation the disk is turned forward again.

Left carriage release lever 11 After pressing down either the left (11) or the right (27) carriage release lever you are able to move the carriage to either side until margin stop. Do not leave hold of the carriage release lever before having moved the carriage to the desired place.

Line spacer 12 By moving the line spacer forward or backward you can set the desired line spacing. The Kolibri typewriter admits of adjusting two different line spacings.

Left margin stop lever 13 By pressure on the left margin stop lever and moving it simultaneously you can set the left margin. If, in an exceptional case, you want to type any text before the set margin, put down the margin release key (4) and simultaneously move the carriage to the right.

Paper keep-off 14 The paper keep-off prevents the sheet from rolling round the platen.

Ribbon guide 15 The exterior ribbon guides allow a precise guiding of the ribbon (See illustrations on the back of this prospectus.)

Line finder 16 This indicator serves to find out the line concerned. Its upper edge coincides with the base of the letters.

Ribbon fork 17 How to insert the ribbon into the ribbon fork is described on the back of this prospectus.

Paper support 18 The paper support reversible to the left prevents the inserted sheet of paper from being ruffled as well as from falling back and allows to follow the typewritten text.

Paper table paper feed 19 The insertion of the sheet of paper is done the way that the sheet is put between the paper table and the paper keep-off. Now turn the right (25) or left (9) platen knob until the sheet of paper appears before the platen (24). Raise the auxiliary feed roller rod (22), go on turning the paper between platen and auxiliary feed roller rod. Having done so, put feed roller rod back again. The paper release lever (25) serves to adjust the sheet in the right way.

Postcard holder 20 The postcard holder admits of typing on postcards and small sizes of sheets up to the upper edge of the sheet.

Feed rollers 21 The two feed rollers on the feed roller rod admit of typing on sheets down to the lower edge. It is recommendable to place these rollers about 10 scale lines within the edge of the sheet.

Paper feed roller rod 22 The paper feed roller rod presses the paper against the platen.

Right margin stop 23 The end of the line is adjusted by pressing and moving the margin stop. A pressure on the margin release key (4) admits of typing on the inserted sheet up to the end of the platen. It is recommended to set the right margin stop in such a way that the right curvature of the slider coincides with the right edge of the sheet.

Platen 24 The Kolibri typewriter is provided with a platen of a diameter of 25 mm. High impression, also for several copies.

Paper release lever 25 The paper release lever serves to adjust the sheets of paper. After pulling forward this lever you are able to regulate the position of the paper without any difficulty.

Right platen knob 26 This knob serves to turn the platen, too.

Right carriage release lever 27 Pressing down this lever admits of moving the carriage to either side. (11)

Designation of the model 28 Kolibri.

Dead key (accent key) 29 This key for the accents serves to typewrite accents and has to be keyed before the letter in question, otherwise the carriage will not move on.

Back spacer 30 A pressure on the back spacer (30) takes the carriage by one width of a letter to the right. Hence it follows that it can be used for adding, too. Example: After adding the last place, you type the figure concerned and then the back spacer is pressed twice. Now begin adding the tens, and after having typed the result of it, the back spacer is pressed down as described before, etc.

15	346, --
	28, 63
8	563, 16
<hr/>	
23	937, 79

Right shift key 31 This key serves to type capital letters.

Space bar 32 The space bar serves to interpose any spaces desired.

Before leaving our works each Kolibri typewriter is thoroughly tested and examined by well trained typewriter experts. Thus you can get full authenticity of receiving a typewriter of highest quality. The manipulation of the Kolibri typewriter is very simple, but, nevertheless, we recommend to pay attention to each point mentioned in these instructions for use.

The clearness of the copies

depends on the carbon paper employed. It is, therefore, advisable to use only >carbon paper for typewriters<. When inserting several sheets of paper we recommend to lay a narrow folded paper strip round the upper edge of the sheet, thus preventing the single sheets from moving out of their place.

When erasing

we recommend to move the carriage as far as possible to the right or to the left, thus preventing any dust of the eraser from falling into the typewriter.

Repairs

during the time of guarantee must be executed by an authorized typewriter mechanic. If any failure in service should occur please apply to a typewriter mechanic.

The oiling

of the typewriter should be done immediately after cleaning it.

The segment slots

bearing the type bars must not be oiled. Dirty platens should be cleaned with spirit only, for benzine destroys rubber.

For cleaning the guide rails and center points only use a pure non-resinous oil for typewriters.