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The Olivetti Lexikon 82 has been designed to meet a great variety of typing needs. By changing the typing element you may switch from one typestyle to another in seconds. Similarly, by changing the ribbon cartridge you may switch from one ribbon color to another in seconds without your fingers ever touching the ribbon.
On/Off Switch (20)
After making sure the electrical cord is connected to both the typewriter and the electrical outlet, move the On/Off switch to the "ON" position. This will also unlock the carriage. When the electrical power is turned off, move the carriage to the extreme right, then center it and it will automatically lock in the centered position.
If keyboard should deactivate due to simultaneous multiple key depression, turn switch to "OFF" then to "ON" again to reactivate keyboard.
Margin Setting (8)
To set the left hand margin, move the carriage until the center line of the card holder is aligned with the exact position you wish to begin typing. Then move the left margin set until the white line is aligned with the center line of the card holder.
To set the right hand margin, move the carriage until the center of the card holder is aligned with the exact position you wish to end typing, then move the right hand margin set until the white line is aligned with the center line of the card holder.
Margin Bypass Key (4)
Depress this key to type outside the margins.

Line Space Selector (7)
Select (1) single, (2) double, (3) triple line spacing.

Variable Line Spacer (6)
To disengage the line space selector, push in the variable line spacer located on the left platen knob and turn the platen. Line spacing will be resumed when the variable line spacer is released. It is used for making additions and corrections or for positioning pre-ruled paper forms.
Tabulator Key (5)
The tabulator makes it easy to type columns of words or figures by stopping the carriage at the beginning of each column. To set tabulator stops, first clear all existing stops by depressing the tabulator set and clear key in the direction of “clear” while returning the carriage along its full length. Now move the carriage to the position where you want the first letter or digit of the first column and depress the tabulator set and clear key in the direction of “set”.

Follow the same procedure to set additional tabulator stops. To tabulate, once all the desired stops have been set, and you have begun typing, depress and hold the tabulator key until the carriage stops at the first tabulator stop.
To clear a single stop bring the carriage to the stop you wish to clear and depress the tabulator set and clear key in the direction of "clear". To clear all stops, return the carriage along its full length while depressing the tabulator set and clear key in the direction of "clear".

**Repeat Typing Keys**
The space bar and the key will automatically repeat when depressed and held down.
Interchangeable Typing Element (15)

Each typing element is marked with the pitch (10 or 12) and the name of the typeface. Type styles are not interchangeable between 10 and 12 pitch.

To remove the typing element:
1. Make sure the typewriter is in lower case.
2. Slide the lock 14 on top of the typing element to the extreme right.
3. Grip the slide lock between forefinger and thumb and lift up the typing element.

To install typing element follow above instructions in reverse.
Interchangeable Ribbon Cartridge (16)
To remove ribbon cartridge, grip on both sides with thumb and forefinger and lift straight up.
To insert ribbon cartridge, first make sure the ribbon is taut. Then simply place cartridge so that the ribbon is between the platen and the typing element and depress firmly on the small circle in the center of the cartridge.
Serial Number Location
The serial number is located on the upper right hand side of the frame. To read it, look straight down between the carriage and the top right hand cover of the typewriter.

Insertion Into Carrying Case
When placing the typewriter into its carrying case, detach the electrical cord from the typewriter and make certain the carriage is centered and locked. With the typewriter in place in the carrying case, wind cord around the typewriter as shown in the illustration being certain to place both ends of the cord on either sides of the typewriter where additional space has been provided.