FOR ERROR FREE TYPING

The MEMORY FEATURE of the Editor 2 will not allow those common typing errors which the typewriter makes but for which you take the blame!

Because of its unusual memory you will NEVER find...

Flying Caps — No matter how erratic the shift cycle may be.

Shading or Ghosting — No time wasted erasing double printing of characters! Typebar jamming at the printing point is not possible. If two keys are struck simultaneously, the keyboard simply deactivates and nothing is printed. Backspacing reactivates the keyboard and allows you to continue typing with the error prevented.

Crowding or Piling — No matter how rapid, how uneven your typing. Even spacing of characters is always remembered on Editor 2.

Improper Spacing Between Words — Normal space sequences will always occur even if the combination of space and character key depression is too rapid.

COMMON TYPING ERRORS

Flying Caps
Shading or Ghosting
Crowding or Piling
No space between words

CORRECTION OF OMITTED CHARACTERS

the best typewriter
the typewriter
the best typewriter

During a presidential campaign, our government encouraged voting with the slogan: Now is the time for all good men to come to the aid of their party.

olivetti EDITOR 2 electric

Corrects typing errors ... before they happen!
JUST TO REMIND YOU

We want you to be at ease with the operational functions of the Editor 2 while you are waiting for your own to be delivered. This brief instruction booklet should answer all of the questions you may have for using the basic features of the typewriter. If you have other questions concerning the use of the Editor 2, please consult your sales representative.

FOR SMOOTH, EVEN PAPER FEED

Match the edges of your paper with the corresponding numbers on the paper centering scales and insert paper. The triangle is for standard 8½ inch width paper.

FOR CLEAR, SHARP IMPRESSIONS

Use the Platen Position Lever in conjunction with the Copies Control Lever. We suggest you set the levers at A for 1-3 copies; B for 4-7 copies; and C for 8+ copies, although quality of paper and carbon may dictate other settings for the best impressions.

FOR LIGHT AND RESPONSIVE TYPING

Lift the Swing-Forward Cover and glide it toward you. Inside, on the right, you will find the Touch Control with a wide range of settings from Light through Medium to Firm and one best suited to your typing needs. The Safety Cut-Out Switch turns the Editor 2 off automatically when the cover is in forward position, so be certain you turn the typewriter on again once you close the cover!

FOR SPECIAL LINE SPACING

Set the Line Space Dial at 1½ for typing envelopes and rough drafts. Not only does the Editor 2 come provided with 4 line space settings, but also with Vertical Half Spacing on the Platen Knob. This feature is especially convenient for typing off-line copy. If you are spacing manually, the Platen Knob must be clicked twice to equal one line space.

FOR EASY ELECTRIC MARGIN SETTING

Follow these four steps to move the left-hand margin to a new position:
1. Touch the Carriage Return Key
2. Depress and hold down the Margin Set Key
3. Use the Space Bar or Backspace Key to move to the margin setting you require
4. Release the Margin Set Key and verify the new margin by touching the Carriage Return Key

To set the right margin, continue to tabulate until the carriage can move no further, then follow steps 2 and 3 above.

FOR ONE STEP MARGIN RELEASE COMBINED WITH BACKSPACING

Depress the Margin Bypass Key to release either the left or the right margin with the added convenience of backspacing. Numbering outside the left margin or typing marginal notes is now a one step process!

FOR TOUCH AND GO TABULATION

You set Tab Stops in the same way you are accustomed to—by moving the carriage to the required location and depressing the Tab Set Key. What is more convenient is touching the long Tab Bar with either hand. The carriage moves to the next stop while your hands remain on the home row of keys!

Clear tabs individually by tabbing to location and depressing the Tab Clear Key.

Clear all tabs from either direction by:
1. Depressing and holding the Tab Clear Key while touching the Carriage Return Key.
2. Depressing and holding the Tab Clear Key while tabulating.

FOR ADDING A LETTER THAT HAS BEEN OMITTED OR DELETING AN UNWANTED LETTER

Use the Half Space Key!

If a letter is omitted:
the hlf space
Erase word to be corrected.
the space
Relocate directly after the last letter of the preceding word.
Hold down the Half Space Key, type the first letter, release the Half Space Key.
Repeat this step for each letter in the word.
the half space

If an extra letter is typed:
the haalf space
Erase word to be corrected.
the space
Relocate directly after the last letter of the preceding word and space one time. Hold down the Half Space Key, type the first letter, release the Half Space Key.
Repeat this step for each letter in the word.
the half space