meet your **valentine**...
the **britewriter**
to hold the paper up, raise the two tongues of the V-shaped paper support

miss them: they're just behind the carriage

you can't
Now set the margins you want by sliding the right-hand and left-hand margin stops along the graduated scale.

To move the paper up and start a new line of typing, use the combined line space and carriage return lever.
You can set whichever space you want between the lines by merely moving the line spacing selector to single, double or triple spacing in position 0 - the platen turns freely.

A sudden thought - and you need to add a note between lines already typed? Then move the selector to 0, turn the platen... and type where you wish. Now, you want to pick up exactly where you left off? Simply re-set the selector. Carry on typing. By the way...

...you can also release the platen by pressing the variable line spacing button; but then you don’t return automatically to your original typing line. To re-align your typing you have to turn the platen back to where you want it with the variable line spacing button pressed in.

You use this button mainly to re-align a partly-typed page that you have had to remove from the machine.
Now you are ready to start typing. But just a minute... Do you want to type in red or black? Set the ribbon color selector lever at the one you want but be sure the lever isn't in the middle, "white" position, because this is the position for typing stencils.

When typing you may want to indent the beginning of each paragraph. Just hold down this key with your right hand while you return the carriage with your left hand.

Dear Valentine, this is to tell you that you are my friend as well as my Valentine, and that I intend to write you lots of letters...

Use the same key if you want to type outside either of the two margins.
we wouldn't even have to mention the space bar if all it did was leave spaces between words. But in the VALENTINE it has another purpose. You use it to correct mistakes. In typing it often happens that you leave out a letter by accident. Suppose that you left out a t and typed my favorite song.

You'd correct it like this: 1) erase the word favorite; 2) move the carriage until the y of my is in the middle of the type guide; 3) depress and release the space bar, then press it again and hold it down while you type the letter t; 4) release the bar, depress it again and hold it down while typing the letter a; 5) go ahead like this until you have typed the whole word favorite as you see - it fits.

your VALENTINE has a tabulator, the same as large office typewriters. This makes it easy to type columns of words or figures so that the type guide is at the point where you want the first letter of the first column just move the carriage
push the tabulator lever up

and do the same thing to set tabulator stops for any other columns

move the carriage to the left-hand margin. Depress the red key. The carriage moves automatically into position at the beginning of the first column. Type. Depress the red key again. The carriage will once more move automatically to the beginning of the next column, and so on.
the different points at which the columns begin are called tabulator stops. The tabulator lever not only sets these stops but also clears them. Just bring the carriage to the stop to be cleared using the tabulator key. Push the tabulator lever down and release it clearing all the stops together is even simpler: move the carriage to the left-hand margin, then hold down both the tabulator lever and the red key at the same time occasionally the ribbon will have to be changed remove the ribbon from the ribbon vibrator and guides, and wind all the ribbon onto one spool. Unscrew the two orange caps on top of the spools, lift the empty spool out and unhook the old ribbon, then lift out the full spool
hook the new ribbon on to the empty spool and wind it round a few turns. Put the spools back without securing them, making sure that the red half is underneath, and insert the ribbon in the ribbon vibrator and guides. Finally, screw down the caps on top of the spools.

see how crisp and sharp your VALENTINE's typing is? If you want it to stay like this, give the letters a cleaning every now and then, say once a month. Use the stiffer of the two brushes in the case, moistened with some lighter fluid or gasoline. The other brush is for dusting and light cleaning. Another tip: when you are not using the machine, lock the carriage and keep your VALENTINE in its case.