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The description and specifications contained herein were in effect at the time this book was approved for printing. SCM reserves the right from time to time to discontinue models or to change specifications and designs without notice and without incurring obligation.
In as little as three seconds . . .

you can change ribbons from color to color or from fabric to film or to Smith-Corona's Re-Rite correction cartridge—all without mess or smudge. NOW you can also change from Smith-Corona's conventional typing/correcting system to the:

Smith-Corona LIFT-RITE™ System

LIFT-RITE allows you to remove the incorrect character from the page. A correction tape actually pulls the ink cleanly off the page. LIFT-RITE enables you to type on colored stationery and paper without worrying about matching a colored correction material to cover-up errors. Now you can lift the incorrect character from any color paper you use.

LIFT-RITE Correctable Film: Currently available in black, and like the conventional carbon film, the ink is transferred to the paper and produces superior typewriting quality. Ideal for professional typing and typing to be copied or printed. This is a one-time usage ribbon.

LIFT-RITE Correction Cartridge: The correcting tape is a clear tape which actually pulls the ink cleanly from the paper. When you have removed the incorrect character, reinsert the LIFT-RITE Black Film and continue typing. This correcting film is for use with the LIFT-RITE Black Film, only.
Also available: Smith-Corona Conventional Cartridge Ribbon System:

**Nylon Fabric:** Currently available in black, nylon fabric cartridges are economical for routine typing. Fabric can be reused, over and over, since the ink redistributes itself. However, the fabric leaves a minute weave in the typing.

**Carbon Film:** Carbon film transfers its inked surface to the paper and, therefore, produces print with unmatched clarity and sharpness. Currently available in black, red, blue, green, and brown, it is ideal for executive letters and for typing to be copied or printed. Because the film transfers its inked surface to the paper, it can be used only once.

**Colors:** Colors can be practical, exciting, or amusing, but they are always attention-getting and distinctive. Red can be commanding and compelling; blue, quiet but firm. Green is freshness and vitality; brown, earthy warm and friendly. Your reasons for choosing and using colors may be different, but with our ribbon cartridges, it's easy to be different!

**Re-Rite®:** The Re-Rite correction cartridge enables you to make corrections easily without handling the tape itself. Simply insert the Re-Rite cartridge, type over the mistake, reinsert your typing cartridge and continue.

**IMPORTANT:** Smith-Corona offers a choice of two typing/correction systems. The LIFT-RITE system is superior in several respects but should be used only on white or colored bond or other regular typing surfaces. It should not be used on coated papers, copier papers or duplicating masters.

For further information about using and storing ribbon cartridges, see Typing Tips for Coronamatics, pages 19.
**Inserting Cartridge**
Simply place the cartridge in the guide opening and push gently until it snaps into final position. The cartridge will not enter easily if you are inserting it at an angle. Pull back slightly until the cartridge is free and again push gently until it clicks into place.

**Removing Cartridge**
Press release bar. The cartridge will pop out slightly and can be easily removed from the typewriter.
carrying case

To remove typewriter from case:
Set the case on a firm, level surface, flat side down. Slide both latches outward and raise the lid. Lift typewriter out by grasping underneath both sides of the typewriter. CAUTION: Do not lift up on space bar. If the carriage has been locked, release it by moving the carriage to the right before typing. Plug power cord into proper electrical outlet.

To return typewriter to case:
IMPORTANT: Before closing case lid, carriage must be centered. Move the carriage to the extreme right; pull up on the carriage lock (located under right platen knob) to move carriage to the mid-position stop. Disconnect power cord from the electrical outlet and place typewriter inside the case. Close the lid and be sure latches are secure.

Before using your new typewriter, please follow these simple instructions:
1. Inspect carrying case and typewriter for possible damage from shipping or handling. In case of damage, contact the carrier's agent immediately for inspection and inspection report. Otherwise, we cannot assist in recovering the claim against the carrier.

2. If your typewriter has to be shipped to a Dealer or Service Center for any reason, it must be repacked exactly as received (inside the carrying case) to prevent damage in shipping. Therefore, be sure to save all packing materials.

Carrying Case
Your typewriter has been supplied with a handsome yet functional carrying case. Double-walled construction suspends your typewriter on a cushion of air; shields it from the bumps and scrapes of daily use. Impact and vibration are actually absorbed between the inner and outer walls.
operating features

On/Off Switch
Remove machine from case before plugging it in for typing. After connecting your power cord into a proper outlet, just flip the switch to ON. An indicator window lights to remind you that your typewriter is on. Make sure to flip the switch to OFF when you have finished typing. The power cord must be disconnected from the outlet before returning your typewriter to the case.

Touch Selector
Rotate the touch selector dial to adjust the tension of the keys to match your typing touch. The touch selector and impression control are visible and independent of each other; adjustment of one does not affect the other.
Page Gage

The page gage helps to keep the margins at the bottom of the page uniform. Before inserting the paper, turn the platen until the number indicating the length of paper shows on the gage under SET. Insert paper. As you approach the end of the paper, the number under END indicates the number of inches remaining for the bottom margin. All un-numbered lines indicate half inches.

Impression Control

For normal typing requiring a minimum number of copies, set the dial at 1. Increasing this setting causes the typebars to strike with greater force. The higher the setting, the greater number of clear copies you can make. For carbon film ribbons, set the dial in the lower range. With a little experimenting, you can find the right setting for every job.

Shift Key and Lock

To type capital letters or secondary characters located on the upper half of a key, hold down the right or left shift key while you type the letter. To type a series of capitals, press the shift lock until it catches. Release the lock by touching either shift key.
Three Position Paper Bail

In its regular position, hidden rollers across the length of the paper bail hold the paper in position without marking, buckling or bunching. And, when the paper bail rests against the paper, it exerts even, firm pressure to help reduce usual typing noise.

The paper bail can also be moved into two other positions for added typing convenience. The paper bail moves forward when the paper release lever is pulled forward. When the lever is released, the bail returns to its regular position. When you want to check or mark your work while it is still in the typewriter, simply lift the paper bail up and push it back. It will remain out of your way until you return it to its regular position.

The ♦ markings on the paper bail are center marks for titles and headings. The left diamond marking is for 8½” paper, the right diamond marking is for 11” paper. When you use these markings, be sure the paper guide is set at zero. To center a title or heading: insert the paper with the left edge of the paper resting against the paper guide; move the carriage to the proper diamond marking and back space once for each two letters and spaces in the heading.

Margin Settings

Press down and move margin stops left or right to desired positions. For most margins, set the stops to correspond with the ▲ markings on the paper scale. Be sure the paper guide is set at zero when using these markings.
Line Space Selector
There are five space settings: 1, 1½, 2, 2½, and 3. Try all settings for style. Reports and bulletins may be double spaced. Triple spacing is useful for manuscripts, drafts, and speeches. Use the half space settings on special correspondence to aid readability.

Inserting the Paper
Position the adjustable paper guide as desired. Drop the paper behind the platen and roll the platen knob until the paper is in position for typing. To center, straighten, or ease tension on the paper, pull the paper release lever forward. Push lever back before typing and rest the paper bail against the paper for sharp type impressions. To check or proofread work while it is still in the typewriter, raise the retractable paper support arms and rest paper on them.

Carriage Release Levers
The right and left carriage release levers are recessed into the back of the carriage ends. For rapid carriage positioning, grasp the right or left platen knob and the carriage release lever. Press the lever towards you while sliding the carriage.
Variable Line Spacer
Use the variable line spacer to permanently change your line spacing. Press in the variable line spacer while turning the platen to change to a new line space setting, to insert additional material in a previously typed sheet, or for random spacing on forms. When the variable line spacer is released, the typing line is set at your new position.

Powered Carriage Return
Touch the carriage return key for fast vertical line spacing. The carriage is returned to the left margin and the paper is moved up the number of spaces you choose with the line space selector.

Line Retainer
Use the line retainer for temporary changes of line spacing when you want to return to your original typing line. Push the line retainer back and roll the platen to your desired position. When you have finished typing, pull the line retainer forward and turn the platen to your original line. Your original line spacing remains intact.
Repeat Action Keys
The hyphen/underline, the period, and the X/x are equipped with automatic repeating action. A little extra pressure causes them to repeat until released. Press the space bar down firmly for rapid carriage advance.

Back-Space Key
To move typing position back towards the left margin, depress the back-space key.

Tabulator
The tabulator is used for indentations, paragraphs, columns, forms, and date and signature positions. To set stops, move the carriage to the desired position and press SET. Press the tabulator bar to move the carriage quickly and accurately to your selected stops. To clear individual stops, press the tabulator to the stop and then press CLEAR. To clear all stops, move the carriage left and right while depressing CLEAR.

Margin-Release Key
A warning bell sounds about seven spaces before the right margin is reached. To type beyond either margin, use the margin-release key. To pass the right margin, simply press the M-R key. To pass the left margin, press the M-R key and back space to the desired position.
Transparent Line Indicator

Use the transparent line indicator to line up changes on forms, to re-insert a previously typed sheet, or to keep subscripts evenly placed. The bottom horizontal line on the indicator locates the bottom of the basic typing line; the top horizontal line is for placing subscripts; the vertical line locates the center of a character.

To re-insert a previously typed sheet: Insert the paper and use the paper release lever and variable line spacer to align your typing line with the previously typed material. Your basic typing line should align with the bottom line on the indicator. The vertical line should be centered over a typed character. Return the paper release lever to its normal position before typing.

Align the bottom of the basic typing line with the top red line on the indicator by rolling the platen up one click each time you type a subscript.

The indicator can also be used as a guide for vertical and horizontal rules and underlines. Simply insert a pencil point into one of the guide holes in the indicator. For horizontal lines, move the carriage from left to right; for vertical lines, roll the platen.

To type subscripts:
When typing copy with subscripts in it, be sure to double space. Use the top horizontal line on the indicator to keep subscripts throughout a paper consistent.
accessories and maintenance

Changeable Type
With the Changeable Type feature, you can add special symbols and characters to your typewriter in seconds without changing your keyboard. The extreme right and left typebars are equipped for Changeable Type. Just take the Changeable Type off and slip another one on. Selections can be made from such categories as Engineering, Mathematics, Language Accents, and more.

To remove type:
*Turn power off.* Move the typebar towards the carriage and hold it firmly. Grasp the Changeable Type with thumb and forefinger, move type forward and lift off.

To replace type:
Position type over the top of the typebar with characters facing toward the carriage. Move the type gently down and forward until the type locks onto the typebar. (Top of type has a lock bar to prevent improper installation.)

Serial Number
This number is for your convenience and protection. Record it for use in ordering supplies and accessories or for identification in case of theft. The number is stamped under the cover, to the left of the typebars, and can be seen inside the machine without removing the cover.

To change keycap:
Place thumbnail in recess under the changeable keycap; lift and remove. Press replacement cap down until it snaps into place. Accessory keycaps are supplied in one color combination only and may not match the keybutton color on your keyboard.
Removing the Cover

The cover can be removed for cleaning the typebars or for retrieving something which may have fallen into the typewriter. Remember to turn the typewriter off if you must reach into the typebar area.

1. Turn power off.
2. Remove the cartridge from the guide opening.
3. Position the typewriter on its back with the bottom facing you.
4. Cover latches are located on the left and right side of the typewriter bottom. Push latches down.
5. Return the typewriter to its base.
6. Depress the cartridge release bar. Hold it in while you tip the cover up and then off.

Replacing the Cover

1. Line up the touch selector, impression control, and space bar with cover openings.
2. Slide cover on while depressing the cartridge release bar.
3. When the cover is fully back and seated, position the typewriter on its back with the bottom facing you.
4. Push latches up to lock cover.
To replace the platen:
1. The paper bail and erasure table should be tilted back.
2. With the carriage to the extreme right, raise and hold the carriage end cover.
3. Fit left end of platen in socket and turn until it is firmly in place. If the platen does not go in easily, lift the platen slightly and push to the left and down. This should lock the platen in place.

Check Points for Operation
If your typewriter is not operating properly, before contacting a service technician, check these things:
1. Have all packing clips been removed?
2. Is the power cord plugged securely into a proper outlet?
3. Is the switch turned on?
4. Has the carriage lock been released?
5. Is the ribbon cartridge fully inserted?
6. Are the line retainer and paper release lever in their correct positions?

Removing the Platen
The platen is easily removed for cleaning and can be interchanged with special application platens for stencils, labels, multi-carbons, and library cards. These platens are available through your SCM dealer.

To remove the platen:
1. Hold the M-R key down and move the carriage to the extreme right.
2. Tilt back the paper bail and erasure table.
3. Lift and hold the carriage end cover.
4. Depress and hold down the platen release latch with your left forefinger. With your right hand, pull the platen to the right and up while lifting out.
Service
For service during the warranty period, read the Smith-Corona Warranty printed on the front side of your Literature Packet. Should your typewriter require oiling, cleaning, or mechanical attention, return it to the dealer from whom it was purchased or take it to the nearest Smith-Corona Product Service Center. A complete listing of service points can be found on the insert inside your Literature Packet.

Care and Cleaning
We recommend that your typewriter be adjusted, serviced, and lubricated by an SCM-trained typewriter technician at least once a year. If you do a great deal of typing, more frequent servicing may be necessary. Your Smith-Corona dealer will be glad to discuss your needs with you.

Clean the type faces using a stiff brush, commercial type cleaner, or plastic cleaning clay. Use light strokes.

Avoid getting eraser grit into the typewriter by moving the carriage to the far left or right before erasing. An excessive amount of grit may cause typebar sticking.

Remove the platen and wipe the exposed metal plate. Clean the platen and feed rolls with an ammonia-based detergent or denatured alcohol. Clean the rollers under the paper bail with the same material. CAUTION: Do not use alcohol or strong solvents on painted or plastic parts.

The finish on the typewriter will stay new-looking for years with a minimum of maintenance. Use a soft, lint-free cloth to clean exterior parts. Most smudges will come off when the cloth is dampened with warm water. Certain cleaning fluids may damage the plastic and painted parts of the typewriter.

typing tips for coronamatics

Using and Storing Ribbon Cartridges
FILM CARTRIDGE GAUGE: Your film cartridges provide you with two measures for determining how much ribbon is left for typing. On the underside of your cartridge is a window marked from FULL to EMPTY. Examining this window will tell you how much ribbon remains in the cartridge. In addition, a cross-hatched pattern will appear at the end of your film ribbon, which is a warning that you can type approximately one more page before you have to change to a fresh cartridge.

On LIFT-RITE correctable film ribbons a yellow tape will appear, which signals the end of the ribbon. However, on both conventional black film and LIFT-RITE correctable black film, a gauge on the underside of the cartridge shows approximately how much ribbon is left for use.
STORAGE: Store all of your ribbon cartridges in their containers when not in use. Do not leave nylon ribbons unprotected for long periods under artificial light. Ribbon cartridges should not be stored in direct sunlight or subjected to undue heat, such as on top of radiators.

PAPER USE: To avoid smearing when using Erasable Bond Paper, it is recommended that the film ribbon be used.

MAKING BOLD TYPE: To make a word or phrase distinctly bold, use both the nylon and film ribbons. Simply type the word first in film, then type over the word in nylon. (The boldness is more prominent if the rest of your text is typed with the film ribbon.)

PREPARING GRAPHS: Color coordinate subjects, lines and figures by using one of our many color options. Show budgeted versus actual or profit and loss.

HIGHLIGHTING: Use color to set a single paragraph off from the rest of the typed page. It will immediately draw the reader to the highlighted portion as soon as the page is seen.

Preparing Duplicating Stencils

Your typewriter has been set at the factory for optimum impressions using both carbon film and nylon fabric ribbons. Satisfactory stencil cutting will be obtained merely by removing the cartridge ribbon and increasing the impression control setting.

Preparing the typewriter:
1. Remove the ribbon cartridge. There is no need for a ribbon disabling mechanism on your typewriter as with other typewriters; merely remove the cartridge.
2. Clean the type faces (see Care and Cleaning instructions). Previous typing chores may have left residue on the type faces which could effect stencil quality. The type faces should also be cleaned when your stencil work is completed.
3. Initially, set the impression control at its highest setting. If striking force is too hard, gradually reduce the setting. A little experimenting will determine the setting which gives the best results with the duplicating stencil you are using.

For best results with the duplicating stencil:
1. Always use a fresh, high-grade stencil. An old stencil that has dried out or a short-run (comparatively low cost) stencil is difficult to prepare and will not give satisfactory results.
2. Use a plastic overlay sheet or carbon cushion or both. By trying these with various settings of the impression control, you can determine which provides the best results.
Dear Customer,

Congratulations! As an owner of a new Smith-Corona typewriter, you will experience a new feeling of confidence in all of your typing. Typing ease, speed, and convenience will be realized as you become familiar with your typewriter.

This envelope has been provided as a handy reference packet to conveniently hold and protect all papers, instructions, and receipts pertaining to your typewriter. Printed on the outside of this envelope are your Warranty statement and, on the reverse side, Rules For Safe Operation. Please read them carefully.

Inside this envelope is your Owner's Manual which contains operating instructions, care and cleaning guidelines, and servicing information. Please read through your Manual before using your typewriter to become familiar with all the features. Should your typewriter require servicing, check the Service Points insert inside this envelope for the point nearest you.

We hope you enjoy your new typewriter for many years to come!

Smith-Corona

The following serial number and model prefix information should be recorded here and in another safe place and retained for your records. Record it for use in ordering supplies and accessories and for identification in case of theft.

model prefix  serial number

date of sale

Each typewriter carries a model prefix and unique serial number. The model prefix is the first number and two or three letters (depending on model) preceding the serial number. The prefix and serial number are stamped on your typewriter either under the cover, to the left of the typebars, or on the bottom of the typewriter on the right side. The serial number stamped under the cover can be seen inside the machine without removing the cover.

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LIMITED WARRANTY

90 Day Warranty

SCM Corporation warrants this typewriter to be free from defects in material and workmanship. If this typewriter needs service during the first 90 days from the date of purchase, take it to a Smith-Corona Service location. A listing of authorized Service locations is packed with each typewriter. SCM will repair the typewriter and replace defective parts. Be prepared to show proof of date of purchase.

5 Year Parts Warranty

Following the first 90 days from the date of purchase and thereafter until 5 years from the date of purchase, SCM will replace any part that proves defective at no charge for the part but with the standard charge for labor and the cost of transportation.

1 Year Rubber Parts Warranty

Following the first 90 days from the date of purchase and thereafter until 1 year from the date of purchase, SCM will replace platens and other rubber parts which naturally deteriorate with age at no charge for the part but with standard charge for labor and the cost of transportation.

General Provisions

This warranty applies in the United States only. It does not cover accident, neglect, misuse or abuse, nor does it cover ribbon replacement or cleaning of the typewriter.

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

SMITH-CORONA
SCM CORPORATION
3695 Erie Boulevard East
Dewitt, New York 13214
Rules For Safe Operation

1. Make sure you are using the kind of power the typewriter was made for. Standard United States and Canadian current is 110 to 120 volt, 60Hz alternating current. Other countries may use different currents. If in doubt, check the rating label affixed to the typewriter for voltage of your machine. The wrong kind of current could cause an electrical short circuit and possible shocks. As in the case of other electrically operated products, severe shock can result if your electric typewriter or its cord comes in contact with water.

2. If your typewriter has a carrying case—before closing—be sure the typewriter cord is disconnected from the outlet and completely inside the case to avoid the possibility of damaging the cord and causing an electrical shock.

3. Always turn the typewriter off if you must reach into the type basket. The typebars, and on some models the carriage return, are electrically operated. Even a light touch on the keys sends them into action. If you are reaching into the basket and you accidentally hit the keys, injury may result.

4. Always be sure you turn your typewriter off when you have finished typing. It is unwise to leave any electrical appliance on and unattended for lengthy time periods—there is always the possibility of fire caused by overheating and an electrical malfunction.

5. Never insert metal objects, such as screwdrivers, paper clips, nail files, etc., inside a typewriter which is plugged in. An electrical shock may result.

6. After a typewriter has been on for some time, the cover on the bottom of the machine becomes warm. So you will not be startled and drop the machine, it is a good idea to check how warm the cover is before you pick up the typewriter.

7. The bottom cover to the typewriter should never be removed except by a qualified service technician. The cord should always be disconnected from the outlet first, before removing this cover, to avoid possible electrical shock.

8. If you accidentally drop your typewriter, the jolt may disturb the insulation system. Before you pick the machine up, disconnect the cord from the outlet to avoid possible shock and have the machine checked by a qualified service technician before using it again.

9. If your typewriter is equipped with powered carriage return, you will find that the carriage moves quickly and forcefully back to the left margin. Keep your fingers out of its path to prevent injury.